UCLA INTERNATIONAL INSTITUTE
PETITION FOR CHAIR REVIEW

To file a petition, please follow these guidelines:

- **If petitioning a specific course to be used towards a requirement:** Indicate below the quarter the course was taken, course number, (or course title if not taken through UCLA), which requirement the course is to be used for, and the rationale as to why your request should be considered. Attach a copy of the syllabus.
- **If requesting an exemption of a rule:** Indicate below which rule you are requesting exception from. Provide a clearly written statement explaining your circumstances below. Include as much detail as you feel necessary to aid the Chair in approving your request.
- Turn in this completed form along with photocopies of any supporting material (do not submit originals as they will not be returned) to the Office of Academic Advising, 10373 Bunche Hall.
- The Chair of the program will review the petition and you will receive notification of the Chair’s decision via e-mail approximately 1-2 weeks after submission. **Please be aware that your request may be denied and you will need to plan alternative coursework.**

African Studies Minor
African & Middle Eastern Studies Major Minor
Asian Studies Major
European Studies Major Minor
Latin American Studies Major Minor
South Asian Studies Minor
Southeast Asian Studies Major Minor

Last Name, First Name | UCLA ID# | E-mail Address

**REQUEST** (Example: I request that Geography 100, taken during Fall, be used as an International Politics & Markets Elective).

**RATIONALE** (Explain why your request should be considered. Continue on back or use additional pages if necessary):